

Job Description – Kitchen Assistant

Overall Purpose of the Role:

- Deliver a person centred service for the people that use our services.
- Taking care of all aspects of hygiene as well as helping to prepare food and serve it to the people we support.
- The role of a catering assistant is to help out in the kitchen and to be responsible for hygiene and cleanliness within food preparation areas.
- Catering assistants are also responsible for carrying out basic food preparation tasks, such as washing and peeling food.

Key Accountabilities and Responsibilities:

- Organising the store room and checking stock level as well as stock rotation
- Unloading deliveries from suppliers
- Taking instructions from a chef
- Ordering supplies from suppliers
- Ensuring chefs are equipped with the food and tools they need
- Helping the chef get ready for service by preparing food. Catering assistants may be expected to peel, trim or wash food so it is ready to be cooked.
- Loading and unloading the dishwasher
- Helping to serve meals to customers

Other Requirements:

- To regularly undertake up to date training and complete the Care Certificate.
- To fully work within a shift rota system, with rotas subject to change.

Person specification

	Essential	Desirable
Experience	<ul style="list-style-type: none"> • An interest in food and catering 	<ul style="list-style-type: none"> • Experience of Catering or equivalent, paid or voluntary. • Experience of working with people who have challenging behaviour, mental health disorders, learning disabilities and dual-sensory loss or similar.
Qualifications / Professional Training	<ul style="list-style-type: none"> • . 	<ul style="list-style-type: none"> • CACDP Level 1 or willingness to learn British Sign Language skills. • Existing NVQ level 2/3 in food catering
Skills / Knowledge	<ul style="list-style-type: none"> • . • An awareness of deaf issues and the potential impact of these on individuals. 	<ul style="list-style-type: none"> • Knowledge of person centred approaches/tools and understanding of how this benefits the people who use our services. • Understanding of the impact of

dual sensory impairment.

**Personal
Qualities**

- Ability to work independently, Ability to work in a team.
 - A caring personality and positive attitude.
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Thinking Style

- Ability to engage with how people communicate.
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Circumstances

- The ability to work flexibly to meet the needs of the people we support (e.g shift work and bank holidays).